

October 21, 2011

Dear Parents:

A few miscellaneous reminders:

1) If you have any bus issues after school, please call Dousman Transport directly at 275-5273. Dick Derrick, the bus terminal manager, is at the terminal until 4:30 daily.

2) Just a reminder that with colder temperatures, children should be coming to school with appropriate clothing for recess. Please send your child with hats, gloves, snowpants, boots and coats so they can enjoy playing outside.

3) **In the event of an emergency here at our building that would force us to evacuate and move the staff and children to another location, for safety reasons please do not come to the school location to pick up your child/ren.** Our school will use Honeywell Instant Alert to notify parents as to where we will be, the process for picking up your child(ren), and if bus transportation will be provided. Parents are reminded of the importance of keeping their Instant Alert profile phone numbers up-to-date. (To update your Instant Alert profile, check our web page for directions at www.fontana.k12.wi.us.)

Be assured that our school district's safety plan has contingency plans for off-site evacuation if necessary, and appropriate processes for reunification with your child(ren). Please follow the directions given by news media and/or local emergency agencies. Your child(ren) may only be released to an adult that is listed on their emergency sheet. (We may request to see a valid driver's license or ID if we do not recognize the adult.) If you have any questions, please feel free to call me at 275-6881, ext. 205. Thank you in advance for your cooperation.

Sincerely,

Mark Wenzel
Administrator